

Weekly Activity Report  
Week Ending: May 17, 2014

Senior Vice President Administration and Finance, Angela Throneberry

- **Special Events/Pan Am** – Hosted one of the most important events of the year in the 2014 New Mexico State University Graduations on May 10<sup>th</sup>. Over 15,000 graduates, faculty and proud parents/relatives enjoyed the very special day. Many different NMSU campus departments work together each year to successfully manage this SPECIAL DAY! This followed the DACC Graduations on May 8<sup>th</sup> with over 4,500 graduates and family members in attendance.

- **Fallen Peace Officer Memorial** - NMSU Fire Department joined dozens of municipal, state and federal law enforcement officers from the region to be part of the Southern New Mexico Fallen Peace Officers Memorial on Tuesday, May 13, 2014. The local event is part of the National Police Week. This annual Las Cruces event honors the fallen officers and according to the Doña Ana County Sheriff's Office news release, nearly 40 officers were honored.



- **Student Internships** - Working with Dr. Kenny Stevens (Engineering Technologies – Civil), the FS Environmental Health and Safety (EH&S) Office interned three students during the 2013-2014 academic year. Each of the students assisted with activities related to the NMSU Storm Water Management Program; Abdulaziz Alhuraiti and Spencer Diaz were involved in identifying and describing drainage basins and inventorying storm water control structures, and Jared Richardson prepared a conceptual design to control runoff from the corrals located in the western portion of the Las Cruces campus. The experience was positive for both parties, as EH&S was able to progress with two components of the EPA-required storm sewer discharge permit, and the students were able to work alongside an engineer degreed in their chosen fields of study.
- **Partnering with Student Groups** - FS EH&S joined forces with Beta Alpha Psi, an honors fraternity for NMSU Accounting students, to complete an inspection of NMSU storm water outfall structures. This event allowed EH&S to perform storm water educational outreach to a student group (which is a requirement of the NMSU Storm Water Management Program), and for Beta Alpha Psi to perform community service.



- **Banner self-service enhancement helps keep student contact information current.** ICT, in collaboration with the Student Information Management group, Office of the Registrar, Office of Student Engagement and Office of the VP for Student Affairs and Enrollment Management, released a student information enhancement to Banner self-service on May 14, 2014. The enhancement, which prompts students to update their contact information prior to viewing their grades, is a critical part of NMSU's student retention and student intervention efforts. Within one day of the enhancement's release, 2,973 students updated their contact information. Excellent multi-department cooperation on an important Banner enhancement.
- **Purchase order processing just got better.** ICT's Enterprise Reporting Services, in cooperation with Central Purchasing, applied a new process in Banner that greatly improves purchase order processing. Central Purchasing can now email POs directly from Banner to buyers/vendors. Prior to the implementation of the new process, POs had to be printed before they could be sent to the appropriate parties. The improved process saves critical resources by reducing the amount of paper generated and the amount of time required to handle POs. Thanks to Sujey Aguilar of Central Purchasing and ICT's Ray Silva for making this happen!
- **Process automation hits 32,500 jobs per week in May.** ICT's Enterprise Application Services (EAS) group and the Student Information Management (SIM) group of Student Affairs and Enrollment Management have been working together to automate Banner business processes. The 32,500 automated jobs completed in one week represent a 17% increase in automated job completion just six months. Automation of Banner processes goes a long way in minimizing NMSU costs and eliminating manual intervention by NMSU staff. The techies of EAS and SIM deserve a pat on the back for an (automated) job well done.