

**Administration and Finance  
Weekly Activity Report  
Week Ending: July 18, 2014**

- **Petroleum Storage Tanks - No more** – Facilities and Services (FS) engineer James Nunez led the project for removal of the NMSU Transportation & Parking fueling station underground storage tanks. Jack Kirby, Environmental Health & Safety (EH&S) assistant



director monitored the removal and coordinated with NM Environment Department to obtain closure certification. There was no contamination found, the tanks were safely

removed and the area was fully restored without incident.

- **The Voice Hosts Administration and Finance Semi-Annual Meeting and Appreciation Breakfast** – The Administration and Finance *Voice* hosted the Spring in Summer 2014 Administration and Finance Semi-Annual Meeting. *The Voice* is a committee of employees from each of the Administration and Finance units who are working to increase staff engagement and support and inspire a culture of pride within the division. The meeting included a status report on the committee's current projects, discussion on employees' experiences at NMSU, an appreciation breakfast provided by the A&F Leadership Team, presentation of awards, Massive Multi-player Thumb Wars challenge, and door prizes for 30 lucky winners. *The Voice* would like to recognize and thank all the volunteers who showed up early to help, all the employees who attended and participated in the thumb wars, and the A&F Leadership Team for their support and contributions to making the meeting a success.
- **NMED Radiation Control Bureau Inspection** – Environmental Health & Safety Radiation Safety Manager Dave Schoep accompanied an inspector from the Radiation Control Bureau as he reviewed our program compliance with the New Mexico State Radiation Protection Regulations; our Broad Scope Radioactive Materials License and the various X-Ray Certificates of Registration. The scope of the audit was wide and included a review of the many types of NMSU Radiation Safety Program written and electronic records; inspection of representative labs that are permitted for radioactive material use and labs where various analytical and medical x-rays machines are used. He also met with University Radiation Safety Committee chair Dr. Dennis Hallford. Overall, the inspection went very well and we received several compliments from the inspector about many components of the program. This week NM Environment Department issued a formal notice of compliance with no violation.

- **The NMSU INSIDER** – a free mobile app, has posted to YouTube a video of the CBS Amazing Race auditions held at the Barnes & Noble Campus Bookstore. The NMSU INSIDER has posted over 100 videos on YouTube.
- **Pete Domenici Hall** – Under the supervision of Project Development and Engineering (PD&E) Project Manager Jon Padilla, the Pete Domenici Hall project is nearing completion. The building exterior construction has been completed and landscaping is underway. Interior finishes are being worked on and completion is on track to meet the furniture

delivery scheduled for the second week of August. Substantial completion for the Pete Domenici Hall is slated for early August.



- **Student Line of Credit** – the Barnes & Noble Bookstore will now offer students 3 weeks to qualify for the student line of credit for their book purchases. This additional week will be a big help for the students this year.