

**Administration and Finance**  
**Weekly Activity Report**  
**Week Ending: August 1, 2014**

- **State Records Training** – NMSU Records Liaison Officers, Diane Madrid and Carl Baca of Administration & Finance – FSA Records Management and Retention Office (RMR), attended State required Records Liaison Officer training in Santa Fe at the Garrey Carruthers Building. The training was informative and provided information on changes to the New Mexico Administrative Codes. Training was conducted by Ms. Jennifer Camp, an NMSU alumnus (Class of 2010), Senior Management Analyst. Representatives from the New Mexico State Records Center & Archives will be visiting NMSU in the future to conduct a Records Survey to ensure NMSU records are appropriately scheduled and Records Management processes and procedures are in place.



- **The NMSU Golf Course** greens are quickly healing from the installation of the new sprinkler system, just in time for these upcoming events: Las Cruces High School, Cowboys for Cancer, the Mesilla Valley Amateur, and the Men's and Women's Collegiate Invitational.

- **NMSU Receives Recognition in Journal Article** – The Association of College & University Auditors (ACUA) has published in the latest edition of *College and University Auditor* an article on NMSU's management of information technology compliance risk. The article entitled, "Managing Information Technology Compliance Risk", details NMSU's development of an Information Technology (IT) Compliance Office as part of its goal of ensuring compliance with the various laws and regulations related to IT at the institution. The article can be accessed at [http://acua.org/ACUA\\_Resources/documents/ACUACandUJurnalSummer\\_14\\_FinalWeb.pdf](http://acua.org/ACUA_Resources/documents/ACUACandUJurnalSummer_14_FinalWeb.pdf).