

**Administration and Finance**  
**Weekly Activity Report**  
**Week Ending: October 17, 2014**

- **Cyber Security Month presentations are underway-** ICT's Information Security staff and the NMSU Information Compliance Officer have teamed up and are providing information security presentations around the Las Cruces campus. The presentations give valuable information to students, faculty, and staff on information security, including the do's and don'ts related of keeping NMSU information secure. To date, the presentations have been well attended with the presentation in the Ag department presented to over 40 faculty and staff. In addition, as part of Cyber Security Month, ICT's Student Technology Group staffers are manning information tables around the Las Cruces campus. For the dates, times, and locations of the presentations and information tables, go to <http://infosec.nmsu.edu/security-awareness/>. Those attending presentations will receive a free; 4 GB USB thumb drive, courtesy of NMSU. Remember, *Security is everyone's responsibility!*

- **Part of the Team** – NMSU Firefighters surprised future firefighter recruit Damien for his sixth birthday celebration this week! Damien's family live in family housing and attend NMSU. His parents asked our firefighters to deliver Damien's own personal fire bunker suit which he is wearing in the picture. We look forward to having him join the NMSU Fire Department team one day!



- **Project Development and Engineering (PD&E)** - A new website that can be found under the Facilities and Services (F&S) website. The new PD&E website was designed to act as an on-line brochure for providing the university community with as much information as possible about our organization. Our goal is to improve the communication, efficiency, understanding, and effectiveness in promoting our department. Visitors to the website will find an easy to use homepage with navigation tabs, a flash image of a past project, and our logo. Additionally, there is a small description about the department, the people who work here, and information about the services we provide. We encourage everyone to take a look.

- **Where Credit is Due** — PD&E has posted signs at various construction projects on campus. The signage is intended to inform the public of who is responsible for the project. Project Design and Engineering proudly accepts ownership of all activities related to the project and are proud to show that our activities are in support of the overall mission and vision of the organization.

