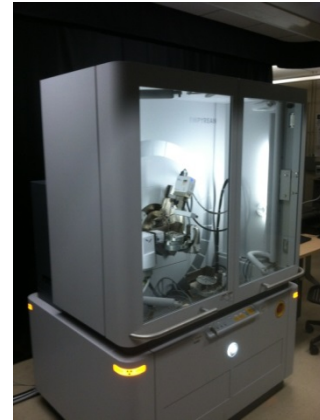


Administration and Finance
Weekly Activity Report
Week Ending: November 7, 2014

- **The Henry Gutierrez Memorial Golf Tournament** –The tournament was hosted by the by the NMSU Golf Course this past weekend. Henry was a well-liked PGM student who lost his life while attending NMSU and this tournament helps provide scholarship support to NMSU PGM students.

- **Gardiner Hall Physics Department** – Research is prioritized and highly valued in Facilities and Services’ mission to provide the best academic atmosphere for our facility, staff, and students. Recently, through the joint efforts of our Facilities and Services shops and the Project Development and Engineering Department, we successfully installed the new Panalytical Empyrean Industrial X-ray Diffractometer for the Gardiner Hall Physics Department. Such technology will enhance the research efforts for the Physics department in the upcoming future.



- **Taste of Brazil**” – Corbett Center Student Union Taos Restaurant presented “Taste of Brazil”. The Campus Dining Department in partnership with the Center for English Language Programs and in cooperation with the visiting Brazilian international students presented a menu of Brazilian cuisine with music and decorations to complete the dining event for all.

- **Mercury Pollution Prevention** – Environmental Health and Safety (EH&S) safely disassembled and disposed of a large 12 foot tall mercury manometer on campus. Records indicate it was “donated” to NMSU a number of years ago. Mercury is a toxic metal that the EPA encourages be phased out whenever possible. Acquisition of gifts that involve hazardous materials or contain regulated hazardous components must be approved by (EH&S) prior to acquisition.



- **“I Heart NY”**– The lunch theme “I Heart NY” sponsored by the 3rd Floor Bistro at the Danny Villanueva Victory Club in the Fulton Center included music and decorations that depict “the city that never sleeps”.
- **Office of Sustainability** – Management of the Conservation and Modernization project continues. To date, we have completed interior lighting retrofits in seven buildings, exterior lighting retrofits on 11 buildings, and installed 38 LED street lights. Mechanical work has started as well. Aggie Up! Power Down!
- **At the Bookstore** – Retired Las Cruces police officer J.R. Lonsway returned to the NMSU Bookstore for a second reading and signing of his collection of police stories, “Twenty”. Tacky the Penguin visited both Saturday and Sunday for a special children’s story time.
- **Employee Appreciation** - Facilities and Services Grounds department utilizes 10 seasonal employees during the growing season to help perform the required landscaping

tasks. These employees are hired from April 1 through October 31. On October 31, 2014 the department staff held an appreciation breakfast thanking the seasonal employees for their efforts during the growing season.

- Facilities Maintenance held an appreciation lunch for all of the employees within the department. The shops represented at the event were Access Control, Electrical, Facilities Maintenance, Mechanical, Moving Services, Paint Shop and Structural Maintenance. This was a team celebration of shop successes for numerous remodels, renovations, and successful implementation of a preventive maintenance crew for the buildings.

