

Golf Course Facility Rates/Capacities/Equipment

FACILITIES	PUBLIC	NMSU UNIVERSITY DEPARTMENTS & STUDENT ORGANIZATIONS	BANQUET ROUNDS & RECTANGULAR TABLES	CLASSROOM	THEATER	CONFERENCE STYLE
Banquet Room 2,400 sq. ft.	\$125 hr. (2 hr. min) \$825 All Day-8 hrs. & Wedding Receptions	\$75 hr. (2 hr. min) \$550 All Day-8 hrs.	168 Includes dance floor	40 10 – 8’ tables 4 chairs per table	168	40
Sunset Wedding Ceremony (outdoor space – 80 chairs) & Reception (banquet room – 168 with dance floor)	\$1000	\$1000	168 Includes dance floor		80	
Sunset Wedding Ceremony (outdoor space – 80 chairs)	\$300	\$300			80	

EQUIPMENT

Setting up tables, chairs, and dance floor is included in the rental rate. A hand held microphone is available at \$30.00

PAYMENT

Deposit (1/2 of facility rate) is paid at contract signing with balance due five (5) days prior to event. Payment may be made by credit card or cash. The University accepts American Express, Discover, MasterCard, and Visa.

University Department and Student Organization sponsored events should provide a University Index Number to be invoiced after the event. Half the facility rate is incurred for cancellations within 30 days of the event. A contract will be required and enforced.