

Fire Protection Equipment

Out of Service Tag – Side 1

24-Hours Notice is Required

Blue Box:

NMSU Fire Department signs and dates this section

Green Box

Outage Manager/Shop fills out this section at the Fire Department before work begins

Outage Manager/Shop fills out Time/Date Return to service on effective date after work is completed

Outage Manager/Shop notifies:

- Global Property = Melissa Fernandez
- Plant Engineer = Building Manager

AIG	
Global Property - Loss Prevention Engineering	
FIRE PROTECTION EQUIPMENT OUT OF SERVICE	
Authorized By (Signature)	Date
Tag No. 196701	
Tag No. 196701	
Impaired Equipment	Equipment Valve No.
Protecting	
Estimated Time of Repair	Time / Date Resumed from Service
Time / Date Returned to Service	Check List Completed <input type="checkbox"/> Yes <input type="checkbox"/> No
Time / Date Global Property Notified	Time / Date Plant Engineering Notified
Authorized By (Signature)	Date Signed

This section is placed at the "Out of Service" location after it has been signed by the Fire Department. This portion should be returned to the Fire Department after work is completed.

This section is kept at the Fire Department.

Blue Box:

NMSU Fire Department signs and dates this section **after** work is completed

Fire Protection Equipment

Out of Service Tag – Side 2

24-Hours Notice is Required

Green Box

Outage Manager/
Shop fills out this
section prior to
work start date
and at the Fire
Department

Impairment Checklist

- Inform Department Heads in building or area where fire protection is out of service
- Prohibit Smoking throughout the affected area
- Shut down hazardous processes
- Stop all cutting, welding and other hot work in affected area
- Maintain as many sprinklers in service as practical
- Supplement manual fire protection system with extra fire extinguishers
- Notify the Shift Supervisor, Plant Emergency Organization or plant Fire Brigade Chief
- Notify Alarm Service and Plant Security
- Notify the public Fire Department that fire protection is out of service
- Notify Global Property that fire protection is out of service

Email: GlobalProperty.Impairment@aig.com
Impairment Hotline: [+1] 1 (817) 490-3255
[+1] 1 (877) 705-7287 US/Canada

Work to be Accomplished

- Automatic Sprinkler System(s) – (heads, piping, valves, etc.)
- Fire Pump(s) _____
- Underground Main(s) _____
- Suction / Gravity Tank(s) _____
- Detection System(s) _____
- Alarm System(s) _____
- Fixed Systems(s) – (CO2, Helon, FM 200, Dry Chemical, etc.) _____
- Other _____

Work Completed: Restore the System(s) promptly:

- Open all required valves that had been closed
- Verify, by testing, that the protection system is operational
- Restore the alarm(s) and notify the alarm company
- Restore any fire protection equipment to 'automatic' that had been secured or placed in 'manual'
- Verify the fire extinguishers are in place and fully charged
- Notify plant supervisors that protection systems / equipment has been restored
- Notify the public fire department that the impairment is corrected and that the alarms are restored to service

Notify Global Property that the fire protection system has been restored

Impairment Cleared & Protection Restored _____ Date Signed _____
Signature of Maximum _____

Green Box

Outage Manager/
Shop signs and dates
this **after** he/she
returns to Fire
Department