

# Agenda

## New Employee Orientation 2017

<b>Time</b>	<b>Activity</b>
<b>8:00–8:20</b>	<b>Welcome</b>
	<ul style="list-style-type: none"> <li>• Ice Breaker Activity, Introductions, Overview of the Day</li> </ul>
<b>8:20-8:30</b>	<b>NMSU History, Mission, Structure:</b>
	<ul style="list-style-type: none"> <li>• Welcome Video</li> <li>• History Video</li> <li>• NMSU Organizational Structure</li> </ul>
<b>8:30-9:00</b>	<b>“Making Your Way”—Getting things done, getting around:</b>
	<ul style="list-style-type: none"> <li>• Banner Self-Service, Getting Your Aggie ID, Maps, Staying Informed</li> </ul>
<b>9:00-9:15</b>	<b>Health &amp; Wellness Presentation</b>
	<ul style="list-style-type: none"> <li>• Campus Health Center, Reporting Injuries on the Job, Employee Assistance Program, Aggie Fit</li> </ul>
<b>9:15-9:30</b>	<b>Rights &amp; Responsibilities:</b>
	<ul style="list-style-type: none"> <li>• Office of Institutional Equity, Policy Manual Online, Computer &amp; Data Security, Drug &amp; Alcohol Free Campus, Probationary Periods, Ethics Point</li> </ul>
<b>9:30-9:45</b>	<b>A Safe Workplace:</b>
	<ul style="list-style-type: none"> <li>• Police Training Courses, Police Crime Statistics Report, NMSU Fire Department, Environmental Health &amp; Safety</li> </ul>
<b>9:45-10:00</b>	<b>Other Important Information:</b>
	<ul style="list-style-type: none"> <li>• Sustainability Office, CLPD Training &amp; Development, University Advancement</li> </ul>
<b>10-10:15 AM Break</b>	
<b>10:15-10:30</b>	<b>Athletics:</b>
	<ul style="list-style-type: none"> <li>• Getting Involved Aggie Athletics</li> </ul>
<b>10:30-11:45</b>	<b>Benefits</b>
	<ul style="list-style-type: none"> <li>• Overview of Benefits</li> </ul>
<b>11:45-12:00</b>	<b>Conclusion</b>
	<ul style="list-style-type: none"> <li>• Next Steps, Conclusion, Preview of Afternoon Session</li> </ul>

**Don't forget: This afternoon's session will start promptly at 1:15 PM.**