

FACILITIES AND SERVICES

PERSONNEL

NMSU'S MOST IMPORTANT RESOURCE

Facilities and Services has been able to promote a number of people recently, and we wish to again offer congratulations to **MELISSA FERNANDEZ** (Business Office), **JERRY VALDEZ** (HVAC), and **JESSIE VARGAS** (Plumbing). **FERNANDO ORTEGA** has been selected as the HVAC Shop Supervisor and **ISAAC PAZ** was promoted to the Structural Maintenance Shop Supervisor.

We'd like to say "Welcome" to **DAVID CHURCH** who has started as a Facilities Engineer in Project Development and Engineering, and **DOLORES SALINAS** who has joined Facilities and Services as an Administrative Assistant. Additional new folks are Custodial Workers **ELENA FABELA** and **JOSE GOMEZ**, and Groundskeepers **GUADALUPE GARCIA** and **RONNIE STEWART**.



IGNACIO SALCIDO is the new employee in the Facilities Information Systems team as our new records custodian. Ignacio will be directly responsible for the implementation and maintenance of the electronic lock project in partnership with FSA. He will also support the Access Control shop with data entry and be cross trained in and eventually assume the monthly utility meter reading, verification, and data migration into AiM.

JOHN LARSON, Safety Specialist, has joined Environmental Health and Safety as a permanent employee. John has over thirty-five years experience with government and industrial regulations as well as industrial hygiene in California, Texas, New York, Missouri, and Iowa. He holds a master's degree from the University of Texas at Houston and a bachelor's degree from Colorado State University. He is also a retired USAF Colonel. John has been employed with EH&S as a temporary employee since May 2011. This past summer he led the EH&S annual lab inspection program of some 270 research labs. In September he provided instruction to 117 FS employees at EH&S's maintenance safety refresher blitz. He is currently working on inspections of ASC remote facilities.





OUR VALUES

- ✚ A SAFE ENVIRONMENT
- ✚ PROFESSIONAL ORGANIZATION
- ✚ INTEGRITY AND ACCOUNTABILITY
- ✚ OPEN AND RESPECTFUL COMMUNICATION
- ✚ TEAMWORK AND PARTNERSHIP

GOOD NEWS ITEMS FROM CUSTODIAL AND THE OFFICE OF SUSTAINABILITY

These accomplishments didn't make the campus **GOOD NEWS** items. Okay, so it was because we didn't send them in; but we should have:

- Facilities and Services presented Certificates of Training to the Custodial group during a ceremony at the Corbett Center Auditorium.
- The custodial group was able to purchase riding floor care equipment with ERR funds approved by the University Budget committee that will allow the crews to do a better job with less effort.
- The Recycling Group awarded a Solid Waste Collection and Single Stream Recycling contract that provides for a comprehensive recycling plan to include Housing and Residential Life.
- A standardized window film was approved for use on all of our exterior windows for all of our campus buildings. This energy conservation measure saves energy, improves comfort, and comes with a rebate from El Paso Electric.

HOLIDAY SAFETY HINTS FROM ENVIRONMENTAL HEALTH AND SAFETY

Hopefully you changed your smoke alarm batteries when you changed your clocks on November 6 as most residential fire deaths are in homes without working smoke alarms. Tips to keep your smoke detectors working are in the EHS Tweeter links at:

<http://safety.nmsu.edu/news/safetytweets1.htm>



Washing your hands is one of most important things to do to avoid food poisoning during holiday food preparation. More information is available from Center for Disease Control at t.co/KevqHalD. CDC also provides a health sing-along-song on the '12 ways to health' at: <http://www.cdc.gov/family/holiday/12ways.htm>

Assistance on the safe preparation of the Thanksgiving turkey as well as recipes for Grandma's Stuffing, Baked Apples, or Crunchy Pumpkin Pie are provided by USDA at: <http://blogs.usda.gov/2011/11/16/enjoy-the-holidays-preparing-healthy-and-safe-meals/>

Other Holiday Time Safety tips are provided on EHS website at: http://www.nmsu.edu/safety/programs/fire_safety/holiday_saf_tips.htm

SENIOR VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

The search for the Senior Vice President for Administration and Finance continues, and the person selected for this very important job will fill the position previously occupied by Jennifer Taylor and Interim Senior Vice President Throneberry. Information about the search is available here: <http://www.nmsu.edu/svpafsearch/>

FACILITIES INTERNAL ADVISORY COMMITTEE



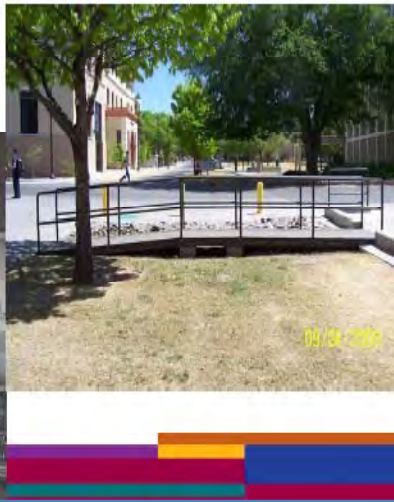
OUR GOALS

- ✚ QUALITY, TIMELY, COMPETITIVE, VALUE ADDED SERVICES
- ✚ CONTINUOUS IMPROVEMENT OF CORE BUSINESS PLAN
- ✚ INNOVATION AND SUSTAINABILITY
- ✚ PROFESSIONAL DEVELOPMENT AND RECOGNITION

GREG VOGEL of EHS has volunteered to Chair the Internal Facilities Advisory Committee. The group is tasked with providing an employee voice about those items relating to the procedures and the environment in Facilities and Services that impact all work units (individual unit items should still be suggested to your supervisor). If you think securing the gate during the day or that the delivery of materials is a roadblock to getting the job done, please contact your supervisor for information – this committee is for you!



**This is a multi-million dollar business...
we must run it that
way.**



OFFICE OF FACILITIES AND SERVICES

With almost 300 folks, “*The Office of*” just didn’t seem right for one of NMSU’s largest work units. As a result, the Internal Advisory Team recommended dropping the term “office”.

The “new” name of OFS is now simply *Facilities and Services*, a division with the following work units: Environmental Health and Safety; the Office of Sustainability; the University Architect and Campus Planning;

Facilities Administration; Project Development and Engineering; and Facilities Operations.

ETHICSPPOINT

Facilities and Services strongly supports Ethicspoint® to foster integrity at work.

The following is repeated from the Ethicspoint® website:

What is Ethicspoint® :

NMSU has chosen Ethicspoint® to provide an anonymous and confidential reporting tool to communicate misconduct and promote a positive work environment.

Ethical behavior is the responsibility of every NMSU employee.

Each one of us has a personal obligation to report any activity that appears to violate applicable laws, regulations, rules, policies, and/or procedures.



Addressing misconduct and other concerns in the workplace early on will help minimize negative morale issues and financial impact to the University and its employees.

What to Report: Situations, events or actions by individuals or groups that you believe carry a negative impact on the University and its constituents' well-being or are detrimental to morale, productivity, or personal safety. **Frivolous or unfounded reports do not help foster a positive workplace.** If you are uncertain if a situation violates university policy, is illegal or constitutes harassment or discrimination, please use Ethicspoint® to obtain clarification. We would much rather have you ask than let potential problems go unchecked. However, Ethicspoint® should not be used for immediate threats to life or property. These types of reports should be directed to 911.

Para hacer una denuncia en español confidencialmente, favor de llamar 1-866-384-4277

<http://www.nmsu.edu/audit/documents/ga-for-employees.pdf>

PICTURES IN THIS ISSUE

Pictures in this issue are from the landscaping project at the American Indian Student Center and of the new Center for the Performing Arts:

View from the Northeast corner of site



Shoring for Level 2 above Scene Shop & Shoring going up for Rehearsal Room – view from Conroy 2nd Floor



Orchestra Pit-Stage Edge



New square column form



Have a great Thanksgiving!

Glen

Glen Haubold
Assistant Vice President for Facilities
Facilities and Services
New Mexico State University

OUR MISSION IS TO EFFICIENTLY PROVIDE A SAFE, WELL MAINTAINED, AND ENVIRONMENTALLY SUSTAINABLE UNIVERSITY COMMUNITY.

