

## Compliance Responsibility for Fire Systems at NMSU

### Alarm Systems

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	System Record of Completion, Deviation from Adoptive Codes and Standards, Power Systems Supplemental Record of Completion, Emergency Communications Supplemental Record of Completion	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	System Record of Inspection and Testing, Emergency Communications Supplemental Record of Inspection and Testing, Mass Notification System Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	System Record of Inspection and Testing, Emergency Communications Supplemental Record of Inspection and Testing, Mass Notification System Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Test	FS Electric Shop	NMSU FD (File Storage)	System Record of Inspection and Testing, Emergency Communications Supplemental Record of Inspection and Testing, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Inspection	FS Electric Shop		System Record of Inspection and Testing, Emergency Communications Supplemental Record of Inspection and Testing, Mass Notification System Supplemental Record of Inspection and Testing, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Sprinkler Systems

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD	System Record of Completion, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Fire Sprinkler Inspection, Testing and Maintenance Form	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Fire Sprinkler Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Test	FS Electric Shop	Contractor	Fire Sprinkler Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Inspection	FS Electric Shop	Contractor	Fire Sprinkler Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Periodic Maintenance	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Maintenance Reports	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge

### Standpipe Systems

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD	System Record of Completion, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Performance Test	FS Project Manager	NMSU FD	Fire Standpipe Inspection, Testing and Maintenance Form	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD	Fire Standpipe Inspection, Testing and Maintenance Form	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Annual Test	Contractor	NMSU FD	Fire Standpipe Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Annual Inspection	Contractor	NMSU FD	Fire Standpipe Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Inspection	Contractor	NMSU FD	Fire Standpipe Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Periodic Maintenance	FS Plumbing		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Plumbing		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Alternative Fire Extinguishing Systems

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD	Commercial Kitchen Fire Suppression Worksheet, System Record of Completion, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Commercial Kitchen Fire Suppression Worksheet, Fire Extinguisher System Inspection, Testing and Maintenance Form	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge

Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Commercial Kitchen Fire Suppression Worksheet, Fire Extinguisher System Inspection, Testing and Maintenance Form	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Test	FS Electric Shop	Contractor	Commercial Kitchen Fire Suppression Worksheet, Fire Extinguisher System Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Inspection	FS Electric Shop	Contractor	Commercial Kitchen Fire Suppression Worksheet, Fire Extinguisher System Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Periodic Maintenance	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Detectors

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	System Record of Completion, Deviation from Adoptive Codes and Standards, Notification Appliance Power Panel Supplemental Record of Completion, Interconnected Systems Supplemental Record of Completion,	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Notification Appliance Supplemental Record of Inspection and Testing, Interface Component Supplemental Record of Inspection and Testing, Initiating Device Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Notification Appliance Supplemental Record of Inspection and Testing, Interface Component Supplemental Record of Inspection and Testing, Initiating Device Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Test	FS Electric Shop	NMSU FD (File Storage)	Notification Appliance Supplemental Record of Inspection and Testing, Interface Component Supplemental Record of Inspection and Testing, Initiating Device Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Inspection	FS Electric Shop		Notification Appliance Supplemental Record of Inspection and Testing, Interface Component Supplemental Record of Inspection and Testing, Initiating Device Supplemental Record of Inspection and Testing	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Fire Pumps

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD	System Record of Completion, Deviation from Adoptive Codes and Standards, Fire Pump Plan Review Checklist	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Fire Pump Acceptance Test Checklist, Fire Pump Routine Inspection Checklist, Fire Pump Flow and Pressure Record	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop, ICT	Fire Pump Acceptance Test Checklist, Fire Pump Routine Inspection Checklist, Fire Pump Flow and Pressure Record	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Test	FS Electric Shop	Contractor	Fire Pump Quarterly Inspection, Fire Pump Routine Inspection Checklist, Fire Pump Flow and Pressure Record, Fire Pump Annual Performance Test, Fire Pump Annual Test Summary Page, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Quarterly Inspection	FS Electric Shop	Contractor	Fire Pump Quarterly Inspection, Fire Pump Routine Inspection Checklist, Fire Pump Flow and Pressure Record, Fire Pump Annual Performance Test, Fire Pump Annual Test Summary Page, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Assistance Charge by FS Shops; ING Buildings - BRR Index); and/or Contractor Charge
Periodic Maintenance	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop	FS Electric and Plumbing	AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Fire Extinguishers

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	Fire Extinguisher Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop	Fire Extinguisher Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop	Fire Extinguisher Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Inspection	FS Electric Shop	NMSU FD (File Storage)	Fire Extinguisher Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Emergency Exit Lighting

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
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Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Lighting Checklist, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Lighting Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Lighting Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Annual Inspection	FS Electric Shop	NMSU FD (File Storage)	Emergency Lighting Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Emergency Backup Generator

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Generator Testing and Commissioning, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Generator Testing and Commissioning, Emergency Generator – Monthly Inspection Checklist, Emergency Generator – Monthly Test Log	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop	Emergency Generator – Monthly Inspection Checklist, Emergency Generator – Monthly Test Log	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Monthly Test	FS Electric Shop	NMSU FD (File Storage)	Emergency Generator – Monthly Test Log	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Monthly Inspection	FS Electric Shop	NMSU FD (File Storage)	Emergency Generator – Monthly Inspection Checklist	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge

### Smoke Control Systems

METHOD OF COMPLIANCE	RESPONSIBILITY	ORGANIZATIONAL ASSISTANCE	FORMS	COST METHOD
Initial Plan Review	FS Project Manager	NMSU FD, FS Electric Shop	Detailed design report, Operations and maintenance manual, Operations Testing and Commissioning, Deviation from Adoptive Codes and Standards	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Performance Test	FS Project Manager	NMSU FD, FS Electric Shop	Smoke Control Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Acceptance Test	FS Project Manager	NMSU FD, FS Electric Shop	Smoke Control Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Semi-Annual Test	FS Electric Shop	NMSU FD (File Storage)	Smoke Control Inspection, Testing and Maintenance Form, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Periodic Maintenance	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge
Maintenance Reports	FS Electric Shop		AiM Work Order, Contractor Paperwork	NMSU Facilities and Service (Non-ING Buildings - Free and industry competitive estimate for an annual, fixed price cost for each compliance issue in your facility; ING Buildings - Shop Budget) or Contractor Charge