



Presents

Supervisor's Toolkit

The Nuts & Bolts of Facilities Supervision

Hosted by New Mexico State University

February 3 – February 6, 2014

- Including:**
1. Supervision, What Is It?
 2. It's More Than Administrivia
 3. Communication, Let's Talk
 4. If It Weren't For The People...
 5. Motivation & Performance
 6. Customer Service Triangle
 7. Leadership Tools for Success

Presented by: Two great instructors coming out of retirement!!

**Rodger LaBeth
Vickie Younger**

When: February 3 – February 6, 2014
Program begins at 8:00 a.m. on Monday, February 3, 2014
Program ends at 3:00 p.m. on Thursday, February 6, 2014

Where: **Las Cruces, New Mexico** **Please reserve your room now!**
NMSU Golf and Conference Center For a list of area hotels please contact:
3000 Herb Wimberly Drive Melissa Fernandez
Las Cruces, NM 88011 melifern@nmsu.edu
(575) 646-3219 (575) 646-2101
<http://www.nmsugolf.com>

Program Cost: \$425APPA member
\$525Non-member*

****Join APPA now and receive a member discount!
To join, contact Glen Haubold @ghaubold@nmsu.edu***

Price includes: Training, materials and lunches on Monday, Tuesday, Wednesday, and Thursday
Registration is limited to the first 36 people

PLEASE REGISTER BY JANUARY 20, 2014
e-mail registration form to: melifern@ad.nmsu.edu
or mail to: Melissa Fernandez
New Mexico State University
Facilities and Services
Box 30001/MSC 3545
Las Cruces, NM 88003
(575) 646-2101



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February 27 – March 1, 2012

- Including:**
1. Supervision, What Is It?
 2. It's More Than Administrivia
 3. Communication, Let's Talk
 4. If It Weren't For The People...
 5. Motivation & Performance
 6. Customer Service Triangle
 7. Leadership Tools for Success

Presented by: Lindsay Wagner, Northern Arizona University
Viron Lynch, Weber State University
Glen Haubold, New Mexico State University

When: February 27 - March 1, 2012
Program begins at 8:00 a.m. on Monday, February 27, 2012
Program ends at 3:00 p.m. on Thursday, March 1, 2012

Where: **Las Cruces, New Mexico** **Please reserve your room now!**
NMSU Golf and Conference Center For a list of area hotels please contact:
3000 Herb Wimberly Drive Melissa Fernandez
Las Cruces, NM 88011 melifern@nmsu.edu
(575) 646-3219 (575) 646-2101
<http://www.nmsugolf.com>

Program Cost: \$350RMA member (per person)
\$450Non-member*

****Join RMA now and receive a member discount!***

To join, contact Kyle Williams at williamsk@byui.edu or (208) 496-2520

Price includes: Training, materials and lunches on Monday, Tuesday, Wednesday, and Thursday
Registration is limited to the first 35 people

PLEASE REGISTER BY JANUARY 20, 2012
e-mail registration form to: melifern@ad.nmsu.edu
or mail to: Melissa Fernandez
New Mexico State University
Facilities and Services
Box 30001/MSC 3545
Las Cruces, NM 88003
(575) 646-2101



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The Nuts & Bolts of Facilities Supervision
Hosted by New Mexico State University
February 21 - 24, 2011

- Including:
1. Supervision, What Is It?
 2. It's More Than Administrivia
 3. Communication, Let's Talk
 4. If It Weren't For The People...
 5. Motivation & Performance
 6. Customer Service Triangle
 7. Leadership Tools for Success

Presented by: Shari Philpott, University of Colorado at Boulder
Lindsay Wagner, Northern Arizona University
Kyle R. Williams, Brigham Young University – Idaho
Glen Haubold, New Mexico State University

When: February 21-24, 2011
Program begins at 8:00 a.m. on Monday, February 21, 2011
Program ends at 3:00 p.m. on Thursday, February 24, 2011

Where: **Las Cruces, New Mexico** **Please reserve your room now!**
NMSU Golf and Conference Center For a list of area hotels please contact:
3000 Herb Wimberly Drive Bea Pacheco, Program Coordinator, NMSU
Las Cruces, NM 88011 bmpachec@nmsu.edu
(575) 646-3219 (575) 527-1358
<http://www.nmsugolf.com>

Program Cost: \$290RMA member (per person)
\$390Non-member*

**Join RMA now and receive a member discount!
To join, contact Kyle Williams at williamsk@byui.edu or (208) 496-2520*

Price includes: Training, materials and lunches on Monday, Tuesday, Wednesday, and Thursday
Registration is limited to the first 35 people

PLEASE REGISTER BY January 21, 2010
e-mail registration form to: bmpachec@nmsu.edu
or mail to: Bea Pacheco
New Mexico State University
Environmental Health & Safety
Box 30001/MSC 3578
Las Cruces, NM 88003
(575) 646-7103