Electronic Labor Redistribution is entered/corrected by departmental Initiator and routed to approvers. Non-Restricted Funding routes to Dean/VP. Restricted funding routes to Dean/VP with an FYI to Principal Investigator.

- Is the selected fund appropriate and located in queue?
  - NO → Electronic LR routed to “Catch-All” reviewer
  - YES → Dean/VP reviews and approves. Approved?
    - NO → Electronic LR is returned to Initiator for corrections
    - YES → Fiscal Monitor reviews and approves. Approved?
      - NO → Electronic LR is returned to Initiator for corrections
      - YES → Electronic LR is returned to Initiator for corrections

- Electronic LR greater than 90 days?
  - NO → Electronic LR to upload during Payroll Processing
  - YES → NMSU Controller reviews and approves. Approved?
    - YES → Electronic LR to upload during Payroll Processing
    - NO → Electronic LR is returned to Initiator for corrections