



**Senior Vice President for
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MEMORANDUM

September 14, 2012

TO: University Community Member
FROM: Angela Throneberry, Senior Vice President for Administration and Finance
SUBJECT: Administration and Finance Division Strategic Plan

I invite you to be part of the Administration and Finance Division Strategic Plan development effort. We are working to chart the AF Division's course for the next five years and, ultimately, to determine how to best serve customers like you.

It is my intention that the plan not only addresses President Couture's *Goals for Success* and the principles outlined in NMSU's *Building the Vision*, but provide a working map that will guide the division with clearly defined objectives and strategies. In order for us to create the most impactful objectives and strategies, we need the input of not only divisional staff, but of our customers as well.

What can you do to help?

- *Participate in an analysis of the division.* A company that specializes in analyzing the effectiveness of organizations will be conducting interviews with our customers to determine perceptions of the division's strengths and weaknesses, how well it performs its business activities, and opportunities and threats to its success. Interviews will take approximately one hour to complete and will begin in early October.
- *Volunteer to become a member of a workgroup.* Five workgroups, whose input is critical to the success of the plan, will develop the groundwork for much of the division's future operations. Beginning in late October or early November, you would be working with other customers and division staff for one to two hours a week for approximately nine weeks.

I hope you will consider joining the AF Division staff in the development of our Strategic Plan. With your help, I know we can develop a plan that will set the tone for our business and service activities for the upcoming years.

I will soon send to you details of the planning process, as well as specifics of what participation will entail for you. If you have any questions, please contact Minerva Rivera at minriver@ad.nmsu.edu or 575-646-2807, speak with any member of my senior staff, or visit the Administration and Finance Division Strategic Plan web site at http://bfwebdev.nmsu.edu/Strategic_Plan/index.html.