

**New Mexico State University – 2024 Placement Goals Summary**

**Internal NMSU Use Only**

Instructions on how to locate underutilization status for positions:

- Log into BANNER.
- Enter NBAPOSN (Position Definition) into the search field.
- Enter the Position Number that will be posted, click go.
- Click on Regulatory Tab.
- Review the Position Group Code.
- Compare the Position Group Code to the NMSU Place Goals Summary Job Group below.
- If Female or Minority box indicates YES to an established goal, the position is underutilized.
- If underutilized, follow the Affirmative Action Review Process Checklist.

If you have any questions about underutilization or placement goals, feel free to contact the Office of Equity, Inclusion and Diversity (EID).

Email: [affirmativeaction@nmsu.edu](mailto:affirmativeaction@nmsu.edu) Call: 575-646-3672 or 575-646-3663.

Job Group		Female Establish Goal? Yes/No	Minority Establish Goal? Yes/No
100A	Executive Administration	Yes	No
100B	Senior Administration	No	No
100C	Senior Academic Administration	Yes	No
100D	Ops Specialties Mgr	Yes	No
100E	Academic Administration	Yes	No
106F	Advrt, Mrk, Promo, Pub Rel, Sale	No	No
113F	Other Administrators	Yes	No
125F	Community and Social Service	No	No
2A	ACES TT/TN Faculty	Yes	No
2B	A&S TT/TN Faculty	Yes	No
2C	CES TT/TN Faculty	No	No
2D	Bus/ TT/TN Faculty	Yes	No
2E	Edu TT/TN Faculty	No	No
2F	Eng TT/TN Faculty	No	No
2G	HSS TT/TN Faculty	No	Yes
2H	Lib TT/TN/NT	No	No
2I	ACES NT Faculty	Yes	No
2J	A&S NT Faculty	No	No
2L	Bus NT Faculty	No	No
2M	Edu NT Faculty	No	No
2N	Eng NT Faculty	No	No
2O	HSS NT Faculty	No	No
2Q	CC TT/TN Faculty	No	No
2R	CC NT Faculty	Yes	No
300A	Athletic Professional	Yes	No
300B	Business Operations Spec, Mgr	No	No
300C	Business, Financial Operations	No	No
300D	Computer Systems Managers	Yes	No
300E	Architecture and Engineering	No	No
300F	Engineer	Yes	No
300G	Community and Social Service	No	No

Job Group		Female Establish Goal? Yes/No	Minority Establish Goal? Yes/No
300H	Dir, Life, Physical, Social Sci	Yes	No
300I	Auditors and Accountants	No	No
300J	Lawyers	No	No
300K	Art, Design, Entert, Sport, Media	No	No
300L	Personal Care and Service	No	No
300M	Dir, NMDA	No	No
300N	Healthcare Pract, Technical	No	Yes
300P	Dir, Install, Maint, Repair	No	No
300S	Institution Commodity Analyst	No	Yes
301D	Business Operations Specialist	No	Yes
301E	Mis Bus Operations Spec, Mgr	No	Yes
301H	Media and Communication	No	Yes
301I	Fundraisers	No	No
302B	Other Personal Care, Service	No	No
302E	Life, Physical, Social Science	Yes	Yes
302G	Mgr, Community, Social Service	No	No
302H	Business, Financial Operations	No	No
303H	Computer and Mathematical	No	Yes
304H	Business, Financial Operations	No	No
305B	Human Resources Specialists	No	No
305D	Mgr/Supv, Building and Grounds	Yes	No
305E	Physical Scientists	No	No
306D	Entertainers, Performers, Sports	Yes	No
306E	Life Science	Yes	Yes
307D	Mgr/Supv, Food Prep, Serving	No	No
308E	Post Doctoral	No	No
308H	Art and Design Workers	No	No
309E	Misc Bus Operations Specialist	No	No
310H	Web Developers	No	No
311H	Software Developer, Programmer	Yes	No
312E	Media and Communication	Yes	No
313H	DBA, Syst Admin, Network Archit	No	Yes
315D	Instructional Coordinators	No	Yes
315E	Other Edu, Training, Library	Yes	Yes
317E	Business Operations Spec, Sr	No	Yes
318E	Social Scientists, Related	Yes	No
319E	Counselors	No	No
322E	Misc, Financial Specialists	No	Yes
324E	Librarian/Curator	No	No
327E	Aircraft Pilot, Flight Engineer	Yes	No
329E	Fire Fighting and Prevention	No	No
331E	Special Edu Teachers, Preschool	No	No
333E	Other Protective Service	No	No
334E	Other Teachers and Instructors	No	No
339E	Designers	No	No
342E	Law Enforcement Workers	Yes	Yes
343E	Education, Training, Library	No	Yes
344E	Computer Occupations	No	No

Job Group		Female Establish Goal? Yes/No	Minority Establish Goal? Yes/No
401A	Occup Health, Safety Spec, Tech	No	No
402G	Health Technologist, Technician	No	No
403A	Health Diagnos, Treating Pract	No	No
404A	Health Technologist, Technician	No	No
409A	Drafters, Eng Tech, Mapping Tech	No	Yes
412A	Computer User Support Spec	Yes	No
414A	First-Line Supv Comp Supp Tech	Yes	No
415A	Instructional, Lab Tech	No	No
417A	Research, Lab Tech	No	No
418A	First-Line Supv Engineer Tech	No	No
421A	Agricultural Workers	No	Yes
423A	First-Line Supv Ag Inspectors	No	No
426A	Production Occupations	Yes	No
500A	Administrative Assistant	Yes	No
501A	Executive Admin Asst	No	No
501C	Financial Clerks	No	No
502A	Secretaries, Admin Asst, Assoc	No	No
503A	Office Clerks, General	No	Yes
503C	Information and Record Clerks	No	No
505A	Secretaries, Admin Asst, Inter	No	Yes
506A	Program Coordinator	No	No
507C	Computer Oper/Data Entry/Info	Yes	No
508A	Mater Record, Sched, Disp, Distro	No	Yes
508C	Social, Human Service Assistant	No	No
509C	Supv Office, Admin Support	No	No
510C	Library Tech	No	Yes
512C	Sales and Related Occupations	No	Yes
514C	Teacher Assistants	No	Yes
600A	Construction Trades Workers	No	Yes
601A	First-Line Supv, Const, Trade	No	No
602A	First-Ln Supv Instal, Main, Repr	Yes	No
603A	Install, Main, Repair	Yes	No
604A	Helper-Install, Maint, Repair	No	No
605A	Veh, Equip Mech, Install, Repair	No	Yes
606A	Electrician	No	No
607A	Pipelayer-fit, Plumb, Steamfit	No	No
700A	Building Cleaning Workers	No	No
701A	Grounds Maintenance Workers	No	Yes
706A	Transportation, Material Moving	No	Yes
709A	First-Line Supv Farm/Ranch	No	Yes
710A	Food Prep, Serving Related	No	No
713A	Police Officers	No	No
715A	Fire Fighter	No	Yes
716A	First-Line Supv Law Enforcement	No	No
717A	Security Guards	No	No
720A	Media, Communication Equipment	Yes	Yes
728A	First-Line Supv of Production	No	No
730A	First-Ln Supv, Transp, Mat Move	No	Yes

