

**Facilities and Services
Internal Advisory Minutes
January 2015**

Attendees: Glen Haubold, Esther Amezcuita, Rene Ruiz, Gilbert Perez, David Avalos, Eric Blechinger, Jessie Marquez, Luis Velasco, Ismael Molina, Jerry Jersvig, Yvonne Tellez, Priscilla Carabajal, Matt Ochoa, Al Flores, and Hector Varela

Absent: Philip Cordero, Michael Lucero, Olga Holguin, Joaquin Bertoldo, Ruben Madero, Henry Espalin, and Roe Day

 Future topics:

- **License reimbursements**
 - Identify complaints
 - List roadblocks
 - Be prepared to advise

GH notes: There was discussion about past issues; we think that we can streamline this – however – all licenses have expiration dates. Each member was going to go back to their shops and create a list of licenses; Haubold was going to ask Al, Pat, Tim and the other managers / directors to compile. It was also brought up that the 60 day advance notice requirement for training requests was a problem many times, and Haubold said that if it was noted on the training request that 60 days was not possible because it was just scheduled that he would approve it.

- **Strickland Awards**
 - Customer service
 - What does that mean?
 - Above and Beyond?
 - Routine Communications?

GH Notes: There were two names provided, and there was discussion about getting more names.

- **Employee Survey**
 - Two for next time
 - Fairness
 - **Communications**

GH notes: There was lively discussion about communications, with everyone expressing their preference. We talked about the Workforce meeting, and Yvonne noted that

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someone had expressed their opinion to her that the meeting was a waste of time. Haubold said that he asked everyone for input and that we tried to respond to the input we had – but we did not have a lot. Many people did like the opportunity to see everyone together.

The committee was tasked with discussing this in shop meetings; do we have too many or too few meetings? Do you like newsletters, emails, or items posted on bulletin boards? How can more opportunities to ask questions be provided?

Several comments regarding the fairness, balance, and equality of items in facilities and President Activity report, Haubold agrees and will address.

- **East gate**

GH notes: This was a simple request to consider leaving the east gate open until 5, and all of the pros and cons were debated. It was decided to get more input from the shops involved and make a decision next time.

- **From the floor**

GH notes: We talked a lot about the recognition and followed that up with a discussion on the picnic and the Christmas party. The group felt that FS should work harder on employee recognition, and Haubold agrees. Also, the group felt like that when we invite outside groups to our picnic that we lose the value, and we agreed to discourage that for this year. Finally, everyone thought the Jingle / Mingle was fun and we are proposing that FS do an internal one this year, maybe we can eat our way around the FS departments this year for the holidays.