



New Mexico State University Transportation and Parking Services Payroll Deduction Renewal Form

for FY 2017 - 2018

Section 1: (Please Print Legibly or Type) EMPLOYEE INFORMATION (Permanent Employees Only)

Today's Date is: _____ Employee Name (Full): _____ Phone: _____

Instructions:

1. **All areas are required**
2. Signature Required
3. Print this Form
4. Submit this Form:
 - a. **Via Campus Mail: MSC 3PAR**
 - b. **As a PDF attachment to email address: parking@nmsu.edu**
 - c. **Fax to 646-7814**

Email Address: _____ Aggie ID #: _____

Mailing Address: _____ City, State & Zip: _____

Employee Type: 12 Month 9 Month

Section 2: VEHICLE INFORMATION

(Submit information for additional vehicles on a separate piece of paper)

License Plate State: _____ License Plate Number: _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

Section 3: PERMIT INFORMATION

Please note: The standard issue permit is a static cling permit which can be transferred between vehicles. The permanent adhesive permit is intended for a convertible or other open-type vehicle, and cannot be removed. Please indicate which type of permit you prefer:

Permit Mount Type: Standard (Static) Permanent

Select Permit Type Desired:

- Faculty/Staff (\$113.00) - Crimson & Orange Lots)
- Outer Lot Employee (\$67.00 - Orange Lots Only)
- Motorcycle (\$35.00)

ADDITIONAL PERMITS (\$275.00):

- Faculty/Staff (Crimson & Orange Lots)
- Outer Lot Employee (Orange Lots Only)

Permit Delivery Method (Select One): Mail Permit to the Mailing Address Above Pick up Permit at the Parking Department Office

Customer Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date Request Received: _____

Employment Status: _____ Verified by: _____ Customer UID: _____ Receipt Number: _____

Parking Department Processor Signature: _____ Date: _____