



# *Research Report*

## RA-SPA-Grant Activity by PI -Data Reference Fact Sheet

**Purpose:** The report allows the user to select a summary organization or all summary organizations and then select the Principle Investigator and will provide a listing of total grants by selected PI. The search can be limited to one or all roll-up organizations.

**Example for Report Use:**

- Use the report when you would like to run a summary of grants and related financial information for individual summary organizations with prior month expenditures and expenditures incurred to date.
- Use this report to assist with daily reconciliation of grant budgets and expenditures.

**Reference:** This report provides information similar to that provided by the Banner Form shown below.

<b>Banner INB – Form Name</b>
FRIGITD – Grant Inception to Date

**Updated Frequency:** The report is updated on a daily basis. The report footer at the bottom of the page should be referenced for the date of the last update.

### Report Data Results

**Principle**

**Investigator:** Principal investigator, the person who takes direct responsibility for completion of the funded project.

**Agency:** Name of the granting agency.

**Grant:** Grant number assigned to the contract/award.

**OGC#:** Institutional number assigned by Office of Grants and Contracts at the proposal stage.

**Start Date:** The start of the grant based on the award documentation. The date could be different from the fund start date, based on the scope of work segregated at the fund level.

**End Date:** The end date of the grant based on the award documentation. This date could be different from the fund end date based on the scope of work segregated at the fund level.





**Month-End Results versus Current:** Month-End results are as of the last closed fiscal period. Current results are as of the last time the report was updated, in this case the last update can be found at the bottom of the report in the footer.

**Month-End**

**Adjusted Budget:** Includes adjustments that have been made to the original budget.

**Inception-to- Date:** Inception-to-date expenses incurred through the previous month-end.

**Commitments:** Total outstanding unpaid purchase requisitions through the previous month-end.

**Remaining Balance:** The adjusted budget less the inception-to-date and commitments through the previous month-end.

**Current**

**Adjusted Budget:** Includes adjustments that have been made to the original budget.

**Current Period:** Reflects all transaction that have occurred during the Open Fiscal Period.

**Inception-to- Date:** Inception-to-date expenses incurred through the previous report update which is updated weekly.

**Commitments:** Total outstanding unpaid purchase requisitions through the previous report update which is updated weekly.

**Remaining Balance:** The adjusted budget less the inception-to-date and commitments through the previous report update which is updated weekly.

